



# BEMBRIDGE PARISH COUNCIL

The Clerk to the Council,  
5 Foreland Road, Bembridge, Isle of Wight, PO35 5XN

Tel: 01983 874160 Email: clerk@bembridgepc.org.uk



## Minutes of Bembridge Friendship Circle Group meeting held on 16<sup>th</sup> January 2017 at 2.00pm in the Parish Office Meeting Room, 5 Foreland Road, Bembridge

**Present:** Cllr G Kendall, Cllr T Freeman, Mr P Wray, Mr M Batin, Mrs E Goldring (Clerk) and Mrs J McDade (Assistant Clerk)

### 1. APOLOGIES FOR ABSENCE

To receive apologies for absence  
Apologies from Cllr M Tarrant and Cllr B Bristow

### 2. MINUTES OF THE LAST MEETING

To receive for approval minutes of the Bembridge Friendship Circle meeting held on 4<sup>th</sup> May 2016  
**RESOLVED:** Approved minutes of the Bembridge Friendship Circle meeting held on 4<sup>th</sup> May 2016

### 3. ACCOUNTS

To note accounts up to December 2016

R Benwell invoice has been paid directly into the PC account instead of BFC account, Jacqui will transfer. Mark will forward details for invoicing to Jacqui asap, last invoice was August. Will receive PC donation in April for 2017/18, 2 months coffee morning money to bank this week and invoicing will bring the balance back up again. Emma will look into placing the instant account money into a high interest account/ISA after checking with the Charity Commission as to what the charity can do.

## Treasurers Bank Statement

Date	Supplier	Ref	Payments	Receipts	Balance
1st Apr	Opening Balance				4,566.22
06-Apr	Donation	500211		173.40	4,739.62
09-May	Coffee Morning	500197		266.60	5,006.22
06-May	Village Hall	Bacs	141.00		4,865.22
12-Apr	Tesco	DD	73.23		4,791.99
20-Apr	Tesco	DD	63.78		4,728.21
03-May	Fairlee Service	CC	1,931.12		2,797.09
09-May	Methodist Church	833	78.87		2,718.22
20-May	Donation	500198		2,000.00	4,718.22
25-May	Hire	500200		155.00	4,873.22
23-May	Wed Welcome	500199		7.00	4,880.22
24-May	Fairlee Service	DD	280.25		4,599.97
23-May	Village Hall	834	47.00		4,552.97

26-May	Grosvenor Press	835	168.00		4,384.97
01-Jun	Bembridge Primary	500201		66.00	4,450.97
27-May	Aon	836	182.14		4,268.83
01-Jun	Coffee Morning	500202		440.00	<b>4,708.83</b>
27-Jun	Bembridge Primary	500203		85.50	4,794.33
06-Jul	Bembridge Primary	500204		34.50	4,828.83
07-Jun	Staples	837	31.97		4,796.86
21-Jun	Shaun Burden Repairs	838	54.50		4,742.36
21-Jun	Mark Batin	839	124.77		4,617.59
21-Jun	Village Hall	840	47.00		<b>4,570.59</b>
12-Jul	Wight Fire	841	39.00		4,531.59
12-Jul	Village Hall	842	47.00		4,484.59
12-Jul	Post Office	843	235.00		4,249.59
14-Jul	Luncheon Club upto 31/3	500205		333.00	4,582.59
15-Jul	1024 Squadron	500206		30.00	4,612.59
15-Jul	Coffe Morning	500207		140.10	4,752.69
01-Aug	Shaun Burden Repairs	844	163.68		4,589.01
02-Aug	Village Hall	845	47.00		<b>4,542.01</b>
08-Aug	Arthur J Gallagher	846	1,787.31		2,754.70
16-Aug	Coffe Morning	500241		116.00	2,870.70
05-Sep	Village Hall	848	47.00		2,823.70
09-Sep	Coffe Morning	500242		154.28	<b>2,977.98</b>
05-Sep	Mark Batin	847	65.34		2,912.64
08-Sep	Fairlee Services	849	476.04		2,436.60
03-Oct	Village Hall	850	47.00		2,389.60
03-Oct	Village Hall	850	24.00		<b>2,365.60</b>
18-Oct	Mark Batin	851	73.02		2,292.58
18-Oct	Coffee Morning	500243		132.34	2,424.92
21-Oct	IWC Lottery Licence	852	20.00		<b>2,404.92</b>
03-Nov	Shaun Burden Repairs	853	230.39		2,174.53
08-Nov	Village Hall	854	47.00		2,127.53

24-Nov	Coffee Morning	500244	193.10	2,320.63
24-Nov	Grosvenor Press	855	168.00	<b>2,152.63</b>
12-Dec	Village Hall	856	98.00	2,054.63

**4. UPDATE ON ACTIONS**

Update on actions from 4<sup>th</sup> May meeting

Apart from looking at the constitution, all other actions have been carried out.

**RESOLVED:** Forward constitution to all members and discuss at next meeting

**5. COFFEE MORNING**

To review and discuss Coffee Mornings

All going well but could do with some advertising as very few people are using the bus to get to the coffee morning. A banner would help at the top of Foreland Road prior to the coffee morning to help advertise.

Leaflets can be printed for the bus and luncheon club. Change Mark's contact to his land line number.

The coffee morning is not just about the money but a meeting place for lots of people. Poster can go on the Vicarage fence and on the church noticeboard.

**RESOLVED:** To advertise the availability of the bus for the Coffee Mornings and re-advertise the event

**6. LOTTERY**

To review and discuss the Lottery

Have looked at purchasing lottery tickets from the website where prices start at £20 for 1,000 tickets.

Paul will drop a ticket into the office so we can look at the design and wording.

**RESOLVED:** Look at getting cheaper lottery tickets for when they run out in June

**7. COMMUNITY BUS**

To review and discuss the running of the Community Bus

Use is going up with more local clubs/schools and sports clubs using it. The bus is in relatively good condition though work is needed on the step which Mark will look at. Only 40,000 miles on the clock, concerns that the bodywork will go before the engine. Steady trickle of drivers. Need to re-advertise for volunteers in the spring. Have £17,000 in the instant access but will need more when new bus is required. Should get something back on the bus but will need to look at grants nearer the time as would require £50-60,000 for replacement. Fairlee should inform us of next service in February.

**8. VOLUNTEERS**

To discuss need for volunteers

No urgent need for more volunteers but could re-advertise in the spring. Over 70 year olds can still drive the bus but we have to inform the insurance company and they must still have the D1 classification on their licence.

**9. ANY OTHER BUSINESS**

None

**DATE OF NEXT MEETING**

To confirm date and venue of next meeting as early June 2017, Monday morning preferable.

**ACTIONS**

- Mark to forward invoicing details to Jacqui who will get the invoices issued up to date
- Emma will look into where the charity can place the instant access money, high interest or ISA
- Jacqui will look into new lottery tickets
- Jacqui will advertise the coffee mornings and bus travel in Parish News, Community Notice Facebook page, Welcome Store TV, Beacon and Annual Report.
- Order banner for coffee mornings
- Constitution to be forwarded to the group for discussion at next meeting
- 6 month service at Fairlee in February
- Re-advertise for driver volunteers in the Spring

Signed: ..... Dated:.....