



BEMBRIDGE PARISH COUNCIL

The Clerk to the Council,
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Minutes of **Bembridge Parish Council Annual Council Meeting** held at 7.00 pm
on the 19th May 2015 in the Small Hall, Village Hall, High Street, Bembridge

PRESENT: Cllr M Tarrant, Cllr D Grannum, Cllr G Kendall, Cllr S Pigot, Cllr C Doe, Cllr J Marr, Cllr A Woodford, Cllr A Lee, Cllr M Humphray, Cllr P Pugh, Mrs E Goldring (Clerk) and Mrs J McDade (Asst Clerk)
PUBLIC: 2 members and Cllr J Bacon **PUBLIC FORUM** – None

1. 78/15 TO ELECT A CHAIRMAN

Cllr Tarrant was nominated and unanimously approved.

RESOLVED: Cllr Tarrant was duly elected Chairman

2. 79/15 TO RECEIVE THE CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

Cllr Tarrant duly signed the declaration of acceptance of office

3. 80/15 TO ELECT A VICE CHAIRMAN

Cllr Kendall was nominated and unanimously approved.

RESOLVED: Cllr Kendall was duly elected Vice Chairman

4. 81/15 TO RECEIVE THE VICE CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

Cllr Kendall duly signed the declaration of acceptance of office

5. 82/15 TO APPOINT MEMBERS TO COMMITTEES AND WORKING GROUPS:

82/15/01 Planning Committee – 6 Councillors

RESOLVED: Cllr Grannum, Cllr Kendall, Cllr Dyer, Cllr Tarrant, Cllr Pigot and Cllr Doe appointed

82/15/02 Finance & Staffing Advisory Group – 5 Councillors

RESOLVED: Cllr Kendall, Cllr Tarrant, Cllr Grannum, Cllr Doe and Cllr Bristow appointed

82/15/03 Village Partnership Committee – 3 Councillors

RESOLVED: Cllr Grannum, Cllr Lee and Cllr Bristow appointed

82/15/04 Village Parking Provision Group – 3 Councillors

RESOLVED: Cllr Dyer, Cllr Kendall and Cllr Bristow appointed

82/15/05 Steyne Park Project Group – 3 Councillors

RESOLVED: Cllr Grannum, Cllr Bristow and Cllr Woodford appointed

6. 83/15 TO APPOINT REPRESENTATIVES TO OUTSIDE BODIES:

83/15/01 Village Hall Management Committee – 1 Councillor

RESOLVED: Cllr Kendall appointed

83/15/02 Bembridge Youth and Community Centre Management Committee – 2 Councillors

RESOLVED: Cllr Pigot and Cllr Bristow appointed

83/15/03 Island Waste – 1 Councillor

RESOLVED: Cllr Humphray appointed

83/15/04 Library Group – 1 Councillor

RESOLVED: Cllr Pugh appointed

83/15/05 Harbour Group – 1 Councillor

RESOLVED: Cllr Grannum appointed

83/15/06 St Helens Medical Centre Patient Forum – 1 Councillor

RESOLVED: Cllr Pugh appointed

7. 84/15 ANNUAL SUBSCRIPTION 2015/16

84/15/01 Society of Local Council Clerks £454.00

RESOLVED: Approved Society of Local Council Clerks £454.00

84/15/02 Isle of Wight Sports & Recreation Council £5.00

RESOLVED: Approved Isle of Wight Sports & Recreation Council £5.00

84/15/03 Institute of Cemetery and Cremations Management £90.00

RESOLVED: Approved Institute of Cemetery and Cremations Management £90.00

84/15/04 Hampshire Association of Local Councils £571.00

RESOLVED: Approved Hampshire Association of Local Councils £571.00

8. 85/15 APPROVE CALENDAR OF MEETINGS

To approve the calendar of meeting dates for 2015/2016

RESOLVED: Approved the calendar of meeting dates for 2015/2016

9. 86/14 POLICIES AND PROCEDURES

86/15/01 To adopt the Code of Conduct

86/15/02 To adopt revised Financial Regulations

86/15/03 To adopt revised Standing Orders

86/15/04 To adopt the revised Grievance Procedure

86/15/05 To adopt the revised Complaints Procedure

86/15/06 To adopt the Disciplinary Procedure

86/15/07 To adopt the Health & Safety policy

86/15/08 To adopt the Health & Safety at Steyne Park policy

86/15/09 To adopt the revised Small Grants scheme

86/15/10 To adopt the Internal Audit testing of key controls

86/15/11 To adopt the Child Protection policy

86/15/12 To adopt the revised Communications & Media policy

86/15/13 To adopt the Cemetery policy

86/15/14 To adopt the Equal Opportunities policy

86/15/15 To adopt the Volunteers policy

86/15/16 To adopt the Tree Management policy

86/15/17 To adopt the Memorial Bench policy

86/15/18 To adopt the Emergency Plan

86/15/19 To adopt the Parish Asset Grant policy

86/15/20 To adopt the Transparency Code Compliance policy

86/15/21 To adopt terms & conditions for use of Steyne Park Pitches & Changing Rooms

86/15/22 To adopt terms & conditions for use of Foreland Playing Field & Changing Rooms

86/15/23 To adopt the terms & conditions for hire of the rear Office, Parish Office

86/15/24 To adopt the terms of reference for the Planning Committee

86/15/25 To adopt the terms of reference for the Finance & Staffing Group

86/15/26 To adopt the terms of reference for the Village Partnership Group

86/15/27 To adopt the terms of reference for the Village Parking Provision Group

86/15/28 To adopt the terms of reference for the Green Towns Steering Group

86/15/29 To adopt the terms of reference for the Steyne Park Project Group

86/15/30 To renew eligibility for General Power of Competence

86/15/31 To adopt the revised Publication Scheme

86/15/32 To adopt the revised Dignity at Work policy

86/15/33 To review all Councillors registers of interests

86/15/34 To review all Councillors registers of gifts and hospitality

RESOLVED: To adopt all the above policies and procedures on block

10. 87/15 COUNCIL CHARGES

87/15/01 To approve increase in cemetery fees by 2% rounded to the nearest pound from 1st July 15

RESOLVED: Approved increase in cemetery fees by 2% rounded to the nearest pound from 1st July 15

87/15/02 To approve Changing Room and Pitch Hire charges increase for 2015/16

RESOLVED: Approved Changing Room and Pitch Hire charges increase for 2015/16

11. 88/15 CHAIRMAN'S ANNOUNCEMENTS

Thank you to George Bristow and Bill Bristow for their interesting argument at the Annual Parish Meeting. Thank you to Cllr John Marr for assisting with the microphone. I am extremely pleased with the turnout and will look at contentious topics next year that could be discussed such as the Barnett Formula.

12.89/15 APOLOGIES FOR ABSENCE

To receive apologies for absence

Apologies received from Cllr Dyer and Cllr Bristow both away

13.90/15 DECLARATIONS OF INTEREST

90/15/01 To receive declarations of pecuniary or other interests relating to items on agenda

None received

90/15/02 To consider requests and grant dispensations if appropriate

None requested

14.91/15 MINUTES OF THE LAST MEETING

To receive for approval minutes of the Parish Council meeting held on 21st April 2015

RESOLVED: Approved minutes of the Parish Council meeting held on 21st April 2015. The minutes were duly signed by the Chairman.

15.92/15 PLANNING COMMITTEE

To receive for approval minutes of the Planning Committee meetings held on 21st April 2015

RESOLVED: Approved minutes of the Planning Committee meetings held on 21st April 2015

16.93/15 WORKING GROUPS

To note the minutes of the Steyne Park Project meeting held on 6th May 2015

RESOLVED: Noted the minutes of the Steyne Park Project meeting held on 6th May 2015

17.94/15 FINANCE

94/15/01 To receive bank reconciliation and cash balances to 14th May 2015

RESOLVED: Approved bank reconciliation and cash balances to 14th May 2015

94/15/02 To approve schedule of payments to 14th May 2015

RESOLVED: Approved schedule of payments to 14th May 2015

94/15/03 To agree the bank signatories and regular direct debits

RESOLVED: Agreed bank signatories and regular direct debits

94/15/04 To agree the grants above £999.99 (Bembridge Community Library £3,000 and Bembridge Community Bus £2,000)

RESOLVED: Agreed the grants above £999.99 (Bembridge Community Library £3,000 and Bembridge Community Bus £2,000)

18.95/15 INTERNAL AUDIT AND ANNUAL RETURN

95/15/01 To receive the Internal Audit Report 2014/15

Thanks given to Mrs Chilton for standing in at the last minute to conduct the audit and for a very detailed and comprehensive report.

RESOLVED: Approved the Internal Audit Report 2014/15

95/15/02 To approve accounting statement and annual governance statement for year ending 31 March 2015

RESOLVED: Approved accounting statement and annual governance statement for year ending 31 March 2015

19.96/15 REPORTS:

To receive the following reports:

96/15/01 Hampshire Association of Local Councils

A Councillor Representative is welcome to join the Hampshire District meetings if we would like to appoint. Looking at the agenda and previous minutes it doesn't seem necessary. The Clerk will attend the annual meeting in October. If any councillors wish to attend please let the office know. The training calendar has been forwarded to councillors if they wish to attend.

96/15/02 Village Hall Management Committee

No meeting

96/15/03 Bembridge Youth & Community Centre Management Committee

All well. Bembridge Youth Football presentation evening was well attended and well organised.

Good reports with regards the new Petanque court.

96/15/04 Village Partnership (plus Green Town Steering Group)

GTSG is having a stall at the Street Fair on Monday.

96/15/05 Finance & Staffing Advisory Group

Keep a close eye on the finances. No problems at present, still looking into pension funds to fulfil our commitment as an employer.

96/15/06 Harbour

Not much to report.

96/15/07 St Helens Medical Centre Patient Forum

Nothing to report.

96/15/08 Bembridge Bathing Water

Bembridge Bathing Water Steering Group minutes of the meeting held on Friday 8th May 2015 were circulated to Councillors.

96/15/09 Annual Bembridge Neighbourhood Development Plan report

Have asked Mrs Kendall to produce an annual report on a yearly basis.

96/15/10 Other reports

Cllr Bacon had nothing to report just to say works on Marshcombe Shute should start next week.

96/15/11 Clerk's report

MARSHCOMBE SHUTE UPDATE

Cllr Jonathan Bacon announced at the Annual Parish Meeting on 5th May that the design has been agreed, land ownership issues resolved and that the order has been placed with Island Roads to commence the works on Marshcombe Shute. A full road closure and resurfacing works will commence on 26th May lasting 2-3 weeks including installation of the new barriers. Thank you to all of the community who took the time to sign the petition. We look forward to using the new Marshcombe Shute.

LLOYDS BANK REDUCED OPENING TIMES

From 1st June the Lloyds Bank in Bembridge High Street will open Monday, Wednesday and Friday 10.00-3.00pm. Please continue to use it or we fear that this could be the first step to losing this treasured local facility.

BEACH SAFETY PHONE

Bembridge Parish Council is working in partnership with the Isle of Wight Council, Whitecliff Bay Holiday Park, Sandhills and Kingswood to retain the beach safety phone at Whitecliff Bay.

BEACH CLEANS

The June beach clean is confirmed to be on the 6th June, I hope lots of people can make it! We will be starting at 10am from 5 points down the beach:

- 1) The end of Beach Road (opposite the Pilot Boat Inn),
- 2) Ducie steps,
- 3) Swains Lane steps,
- 4) The lifeboat pier,
- 5) The Crab and Lobster

You can choose whichever starting point is most convenient for you -which one will you go for?!

There will be a volunteer to meet you and give you gloves, bags and litter pickers and wish you well.

Look out for posters nearer the time! Cllr Alice Lee

CRICKET FUNDING NEEDED

Bembridge Parish Council is seeking local funding for a new cricket wicket, shock pad and professional installation costing £4,545.00. The existing wicket and shock pad have been in position for over 20 years! The old wicket and shock pad will be utilised within the old Petanque area and training nets will be installed (that are already in the possession of Bembridge Cricket Club) to make a new cricket training area. Awards for all, Biffa and the Peoples Millions grants are not available for this project. Can you help us? Look out for the upcoming cricket match Council vs Community date to be announced soon.

BEMBRIDGE STREET FAIR

The annual street fair will take place on bank holiday Monday 25th May with an extended opening time 12.00-16.00. If you are available to volunteer as an assistant on the day please contact Mike Tarrant on miketarrant@btinternet.com

DATES FOR YOUR DIARY

Youth Football Tournament Steyne Park/BYCC - 12.00 Sunday 7th June 2015
Bembridge Summer Festival Steyne Park/BYCC - 14.00 Saturday 11th July 2015
Festival of Sport Steyne Park/BYCC - 13.00 Sunday 23rd August 2015
Bembridge Harbour Family Fun Weekend - 31st July - 2nd August 2015
Bembridge Harbour Food Festival – 2nd – 4th October 2015
Bonfire and Fireworks Event Steyne Park - Saturday 7th November 2015

20.97/15 MARSHCOMBE SHUTE PETITION

To ratify the decision to organise a petition to get Marshcombe Shute reopened
1000 signatures have been forwarded to Cllr Jordan at the IWC and the office is still collecting signatures. Happy that the works are due to commence next week.

RESOLVED: Ratified the decision to organise a petition to get Marshcombe Shute reopened

21.98/15 BEACH SAFETY EQUIPMENT

98/15/01 To agree the retention of the emergency phone at Whitecliff Bay taken over from the Isle of Wight Council at a cost of £400.00 per annum

Reply from Trisha Stillman with regards other groups:

‘Following on from our communication of last week concerning the emergency phones, I can now advise that Kingswood do not wish to retain this facility. As a result of this it doesn’t look like a partnership arrangement is possible. How do you wish to proceed with this?’

Whilst writing could you also advise on whether the Parish Council are prepared to accept the phone that is located on the RNLI building?’

Very bad mobile connection at Whitecliff. Café’s on the beach might be willing to contribute to phone. There is no phone at the Point but the reception is much better down there. IWC putting pressure on us to make a decision but have not given us much notice. Phone at Lane End not mentioned, but with the RNLI nearby not as much of a problem. RNLI could be asked to take on phone? Lifebelts will not be replaced if damaged or taken. 4 speed marker buoys will not be put out in the bay this year. RNLI and sailing clubs could be asked to take on this responsibility. Buoys issue to be put on the next council agenda for discussion.

RESOLVED: Agreed to the retention of the emergency phone at Whitecliff Bay taken over from the Isle of Wight Council at a cost of £400.00 for this financial year and will arrange a meeting with local organisations and businesses to discuss partnership working.

98/15/02 To agree to work in partnership with Park Resorts, Sandhills and Kingswood to provide the emergency phone at Whitecliff Bay with a contribution of £100.00 per annum from each partner

RESOLVED: To arrange a meeting with local businesses and organisations to discuss working in partnership to provide the emergency phone at Whitecliff Bay.

22.99/15 FACEBOOK PAGE

To ratify the Green Town Steering Group beach clean and litter pick Facebook page administered by Cllr Alice Lee

RESOLVED: Ratified the Green Town Steering Group beach clean and litter pick Facebook page administered by Cllr Alice Lee

23.100/15 CONSULTATION

To respond to the consultation for the replacement of 6 antennas at Steyne House to provide additional capacity and upgrade for Vodafone increasing in height 20m to 26m
Signal will improve though increase in height not perfect.

RESOLVED: To support the replacement of 6 antennas at Steyne House to provide additional capacity and upgrade for Vodafone increasing in height 20m to 26m

24.101/15 MEMORIAL BENCH

To agree a new memorial bench at the lifeboat station Mr Neal

RESOLVED: Agreed a new memorial bench at the lifeboat station Mr Neal

25.102/15 CRICKET FUNDING

To agree to seek local funding for a new cricket wicket mat, shock pad, installation and training area cost £4,545

The wicket is now in legal ownership of the Parish Council. Have written to the cricket club asking them to promote the club more and encourage more youth involvement. Approx. 80 local businesses have been written to seeking funding. Any donors could be listed on a sign and placed at the park entrance. Organise a match between councillors and other organisation/groups in the village to promote the fundraising.

RESOLVED: Agreed to seek local funding for a new cricket wicket mat, shock pad, installation and training area cost £4,545

26.103/15 GREAT BRITISH HIGH STREET AWARDS

To consider entering Bembridge for the Great British High Street awards deadline 17th July
Maybe too small a village compared to the previous winners but it's worth a try. Apply for the Coastal Community category

RESOLVED: To enter Bembridge for the Great British High Street awards deadline 17th July

27.104/15 PARISH ASSET GRANT

To agree Parish Asset Grant request from the Village Hall for £247.20 towards emergency lighting repairs.

Pay the original invoice.

RESOLVED: Agreed Parish Asset Grant request from the Village Hall for £247.20 towards emergency lighting repairs

DATE OF NEXT MEETING – Confirmed as 16th June 2015 7.00pm in the Village Hall Small Hall

Meeting closed: 7.45pm

Signed:.....

Dated:.....