



BEMBRIDGE PARISH COUNCIL

The Clerk to the Council, 5 Foreland Road, Bembridge, Isle of Wight, PO35 5XN

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Minutes of Bembridge Parish Council meeting held on 18th February 2014 at 7.00pm in Bembridge Village Hall, Small Hall

PRESENT: Cllr G Kendall (Chairman), Cllr D Grannum, Cllr S Pigot, Cllr M Tarrant, Cllr C Doe, Cllr B Dyer, Cllr M Humphray, Cllr B Bristow, Cllr J Marr, Cllr P Pugh and Mrs E Goldring – Clerk

PUBLIC: 3 and Cllr J Bacon IWC

PUBLIC FORUM: Mr Randall of 51 Foreland Road submitted a letter and photographs to the Parish Office on 14th February 2014 claiming the fireworks on 9th November 2013 have damaged his Perspex roof. The claim has been passed onto Jubilee fireworks who confirmed they have passed it onto their insurers and a full response will be sent to Mr Randall directly.

Mrs Chiesman reported that vehicles are constantly parking on Church Road that should be parking on the Staddlestones site including Bennett lorries that queued 3 deep for an hour yesterday to unload and a semi-permanent cement mixer. As so much has been dug there is nowhere for vehicles to park on site. This matter has been reported to Russell Chick Planning Enforcement Officer to address.

GUEST SPEAKER: Gill Kennett: My life a full life programme is split into three main areas of work, Self-Management and Self-Care, Crisis Response and Locality/Integrated Working.

Basic Principles for Integrated Care (Kings Fund) is that patients are engaged in decisions about their care, supported self-management, co-ordinated care, prevention, early diagnosis and intervention, emotional, psychological and practical support and building the House of Care (Model of care for people with Long Term Conditions).

Locality Working Progress to date: Current Position – Community Nurses, Community Matrons, Health Visitors and Midwives are already working in three locality teams, South Wight, West and Central and North East Wight. The benefit of team working is that it creates continuity for the patient and enables the team to understand their local area and have good working relationships with GP practices, and relevant services within the area. What this model doesn't provide currently is integrated working across the locality with Adult Social Care, Voluntary services and other agencies although often good informal contacts are made through local knowledge for the benefit of patients.

Integrated Care *"Individualised, co-ordinated support to achieve improved outcomes for people"*

- Development of trusted assessment between agencies to prevent people having to constantly tell their story
- Development of personalised care plans
- Provision of "crisis response" in the community to prevent unnecessary admission to A&E or hospital – this has been developed from the Integrated Care Hub at St. Mary's and the team comprises of Care Managers, Community Nurses, Allied Health Professionals who, where appropriate, can put in place a package of care quickly to support someone at home for 72 hours

- Multi-disciplinary care around frail elderly residents with often one or more long term conditions, enabling people to have control over the planning and delivery of their care
- Avoiding duplication of care eg, unrelated visits by the community nurse, care manager and GP in one day as cited by one of our patients recently.

Next Steps - Developing a model of integrated care taking into consideration the basic principles from the Kings Fund

- Ensuring that people are able to make decisions about their care through the development of personalised care plans which would be available to the multi-disciplinary team to ensure that people's wishes for their care are met and that care is co-ordinated to prevent duplication or gaps in care
- Supporting people to be able to manage their conditions by providing access to information working with all sectors to find the most appropriate help eg working with Isle-help when it becomes established, the independent living centre, voluntary sector and primary care
- To ensure that help, support and health interventions happen in a timely way and to make use of risk stratification tools to help identify the most vulnerable people to ensure early interventions
- Enabling people to stay in their own homes safely for as long as they are able

Timeline

- Take forward the work from the Locality groups held in 2013 to develop a model of integrated care which will redesign how care is provided in the community
- Engagement process seeking the views of stakeholders in the community
- First steering group meeting 3 March 2014
- Refine the model with input from the steering group and re-consult with stakeholders

Savings expected over the next 3 years are £28million from IWC, £32million from NHS and £25million from CCG which is a lot of money to come out of the Isle of Wight economy. The programme is about not duplicating care provision, conducting one assessment and bringing in the relevant service areas.

The citizen's advice bureau (CAB) is leading a project with 5 other charities to become the lead link into the my life a full life service areas. Hopeful things will improve and lucky to have Age UK leading on the dementia programme in Ryde.

1. 14/14 CHAIRMAN'S ANNOUNCEMENTS

Bembridge Neighbourhood Development Plan has been submitted to the Isle of Wight Council which is the first on the Island and approximately 20th in the Country to reach this position. It is currently out to official consultation until 24th March 2014.

Cllr Jonathan Bacon reiterated his praise for the Neighbourhood Plan Working Group in this milestone achievement and notes the Planning Minister has mentioned Bembridge Neighbourhood Plan which could become a meeting in the near future.

Meeting held this week with Jill Cowley regarding the Remembrance Orchards project which has been referred to the Village Partnership to progress.

National apprenticeship week takes place 3rd – 7th March. The Clerk will attend the employer's event on 4th March at Quay Arts to gain more information about apprenticeships. There are approximately 600 young people not in education, employment or training that need to be supported through schemes such as apprenticeships. The Parish Council could investigate roles for the office and lengthsman.

The Dragons Den event held on 15th February was a great success awarding £1,700 to community groups and projects.

2. 15/14 APOLOGIES FOR ABSENCE

To receive apologies for absence from Cllr A Lee and Cllr A Woodford.

3. 16/14 DECLARATIONS OF INTEREST

16/14/01 To receive declarations of pecuniary or other interests relating to items on the agenda
No interests declared.

16/14/02 To consider requests and grant dispensations if appropriate
No requests for dispensations received.

4. 17/14 MINUTES OF THE LAST MEETING

To receive for approval minutes of the Council meeting held on 21st January 2014

RESOLVED: Approve the minutes of the Full Council meeting held on 21st January 2014. The minutes were duly signed by the Chairman.

During the presentation of the previous Full Council meeting Cllr Stubbings asked Cllr Tarrant to send him details of proposals to save IWC £70,000pa, which he did. The response received from Dave Burbage was anodyne. Cllr Tarrant has heard from other sources at IWC that since this correspondence, invoicing has recommenced to save £70,000pa, after 8 years of failure. Pass details onto Cllr Kendall to look into.

5. 18/14 PLANNING COMMITTEE

To note minutes of the Planning Committees held on 21st January & 4th February 2014

RESOLVED: Note minutes of the Planning Committees held on 21st January & 4th February 2014

6. 19/14 WORKING GROUPS

To note minutes of the Neighbourhood Plan Working Group held on 16th January 2014

RESOLVED: Note minutes of the Neighbourhood Plan Working Group held on 16th January 2014

7. 20/14 FINANCE

20/14/01 To approve bank reconciliation and cash balances to 14th February 2014

RESOLVED: Approve bank reconciliation and cash balances to 14th February 2014

20/14/02 To approve schedule of payments to 14th February 2014

RESOLVED: Approve schedule of payments to 14th February 2014

8. 21/14 REPORTS

To receive the following reports:

21/14/01 Isle of Wight Association of Local Councils (IWALC).

The Facing the future conference held last Thursday was a real success. The press release and presentation have been circulated to Councillors for information.

21/14/02 Village Hall Management Committee: No meeting.

21/14/03 Bembridge Youth & Community Centre Management Committee (BYCC)

BYCC are down to 2 Councillor representatives following the resignation of Cllr C Doe. BYCC feel they don't need more than 2 Councillors on the management committee and therefore request the deed of trust is changed. BYCC has formed a Community Interest Company (CIC) and submitted all of the papers. CIC is the same as a limited company but has more control. Profits have to go back into the charity and could not be syphoned off by directors as was the risk with a limited company. Thinking of selling sports equipment such as cricket balls and rugby shirts etc. The CIC has been checked by a lawyer and it doesn't breach the lottery deed of grant. Cllr Alice Lee is prepared to become the third representative on BYCC.

Parish Council to check that a CIC legally complies as the original consultation was for a limited company. Parish Council will not amend the deed of trust but does not necessarily have to appoint 3 representatives.

21/14/04 Village Partnership (plus Events Group and Green Town Steering Group) No meeting.

21/14/05 Finance & Staffing Advisory Group

Pension scheme wondering about responsibilities to try and satisfy both employer and employees otherwise routine business.

21/14/06 Harbour. Meeting next week. Website updated daily. Planning another regatta in July which may become an annual event.

21/14/07 Other reports

Flood Meeting arranged by Andrew Turner attended by Cllr J Marr. 0% chance of de-silting the river or dredging. Listening to concerns for 2 hours and could have continued. Environment Agency are realising they need to rethink. IWC are the lead local flood authority and are carrying out an investigation which is a new process. Where appropriate actions are identified look to see how they are implemented. Questions posed on the sluice gates and dredging. IWC paid a lot of money for the sluice gates and the Environment Agency did not contribute so IWC should be able to take action.

St Helens Patient Forum attended by Cllr B Bristow and Cllr P Pugh. Dr Partridge was greeted a farewell. Jo Bennett assumed the Chair. Establishing a way of working with the medical centre .and Councillor representatives. Confused as to how and who will do it. Communication between each department needs to be improved and is the key to delivering the my life full life programme.

21/14/08 Clerk's report

ISLE OF WIGHT COUNCIL DELIVERY OF SERVICES

IWC has issued a list of discretionary services that they seeking alternative ways of delivery to meet £28million of budget savings over the next 3 years. The list of services is as follows:-

Foreland Playing Field

Lincoln Way pond

43 Footpaths, bridleways and byways

Lane End and Foreland slipways

Lane End car park

Lane End public conveniences

Steyne Road School crossing patrols

2 bring bank recycling sites

The Parish Council will consider alternative ways of delivery and put forward some ideas to IWC. Bembridge Parish Council is the third highest precept raiser on the Island and would have to carefully consider any sharp rise against the wishes of our community. This may mean that we need time to raise awareness and consult locally to gain a clear mandate for action.

SCHOOL FIELD & STEYNE PARK PROJECT

The department for education has given consent for the Parish Council to acquire a lease on Foreland Playing Field. The Isle of Wight Council has passed instructions onto their legal department to draft a 50 year lease for the playing field and the Parish Council would issue Bembridge primary school a 50 year license for the school to use Steyne Park. A working group will be appointed to drive forward a Steyne Park Project following the Parish Councils adoption of terms of reference.

PALMER MEMORIAL APPEAL FOR HELP

The Palmer Memorial is a grade II listed building which has been in the same position since it's unveiling in 1910 at The Point off Embankment Road. The Parish Council has secured a new lease for the Palmer Memorial but has been unsuccessful in obtaining grant funding for its restoration. Funding required is approximately £4,000. The Pilot Boat Inn and Bembridge Harbour Trust have been generous in donating several hundred pounds towards the restoration. We appeal to the residents of Bembridge for help to raise the funds required to restore the memorial.

BATHING WATER

Bembridge Parish Council is working with the Environment Agency, Isle of Wight Council and Southern Water to try and improve the bathing water standards in Bembridge. Many factors are contributing to the poor rating including dog and bird fouling, seaweed, surface water outfalls, groundwater, urban streams, wrong waste water connections and agricultural diffuse. We need to

raise awareness of these factors and encourage everybody to play their part in helping us improve the rating before 2015.

ANNUAL PARISH MEETING

The annual parish meeting date is set for Tuesday 6th May 2014 at 7.00pm in the Village Hall. If you have any ideas for a guest speaker that would attract the residents' attendance please let me know.

9. 22/14 ASSETS

22/14/01 To consider and agree quotes received for condition survey report works at High Street. Cllr John Marr tabled the following report:-

Following review of condition survey report and planned refurbishment of the toilet facilities, the following recommendations are made:

1. Instruct structural engineer to provide detailed report, concentrating on rear and ladies side elevations, in relation to excessively damaged brickwork and wall tie replacement.
2. Once obtained, carry out any remedial works as identified.
3. Carry out small remedial works – replacement of fallen wooden facing, external re-decoration of rear elevation.

It is not financially viable to carry out a full enhanced refurbishment as previously undertaken at the Point. Therefore, the following is suggested as a basic refurbishment project:

1. Removal of Wallgate Units and installation of suitable sinks x 2
2. Replacement of 6 number WC & Cisterns
3. Re-wire of entire facility and installation of LED lighting on motion sensors.
4. Replacement of Critall windows as identified in condition survey report.
5. Replacement of Ladies WC external door & frame.
6. Fitting of new suitable door furniture to all doors – including internal cubicle doors.
7. Redecoration of both Ladies & Gents internally.
8. Any other works that becomes apparent.

Realistically the repairs and toilet refurbishment should take place in October to avoid the holiday season. Can the Parish Council explore installation of a baby changing table inside the ladies toilets?

RESOLVED: Instruct the structural engineer to provide a detailed report and seek quotations for the repairs and toilet refurbishment.

22/14/02 To consider and agree quotes received for installation of bollards outside The Point toilets. Quotations requested from Island Roads, Mountjoy and GCS but responses are yet to be received. Bring back to a future meeting once received.

10. 23/14 IWC DELIVERY OF SERVICES

To consider the request from the Isle of Wight Council for alternative delivery of services in Bembridge. The Finance & Staffing Advisory Group recommend the following response:-

Bembridge Parish Council considered delivery of discretionary services listed on the attachment to your email dated 9th December 2013 that cover Bembridge Parish.

Forelands Playing Field

The Parish Council has agreed to pursue a 50 year lease on Forelands Playing Field and will grant a 50 year license to Bembridge Primary School to use Steyne Park. Budget has already been set to take on the maintenance contract and a committee will be appointed in due course to develop the site along with Steyne Park recreation ground and car park. The Parish Council understands that the Dfe has granted permission and await IWC legal team to produce a draft lease.

Lincoln Way

It would be useful if IWC could clarify exactly what area of open space is being referred to in Lincoln Way and what responsibilities IWC are trying to devolve before the Parish Council can make a judgement.

43 Footpaths, Bridleways and Byways

It would be useful if IWC could clarify exactly what footpaths, bridleways and byways are being referred to and what responsibilities IWC are trying to devolve before the Parish Council can make a judgement.

On the face of it an Island wide approach would be more efficient as every Parish & Town Council has a variety of Rights of Way. The approach should also be consistent as Bembridge already employs two lengthsman who clear some of the rights of way and would want this level of service to continue rather than reduce under a new arrangement.

School Crossing Patrols

Steyne Road. The Parish Council understands that Bembridge Primary School will be responsible for the school crossing patrol as it understand the needs of its pupils.

Bring Bank Recycling Sites

2 located at Library Church Road and Steyne Park car park. The Parish Council feel that replacement and maintenance of the bring bank recycling sites should be included within the new waste contract IWC are due to procure in 2015.

Car Parks

Lane End and Steyne Park - Steyne Park car park is already owned and managed by Bembridge Parish Council. IWC had an agreement for the car park for 10 years from 2001 which has now lapsed and therefore IWC has no responsibility here as all rights have reverted back to the Parish Council. The car park is free to park anyway and not included in any income.

Harbour/Slipways

Lane End (s) and Forelands (s) - Lane End Car Park, Lane End public conveniences and Lane End slipway should be offered to the RNLI. The public conveniences were refurbished last year and form part of the lifeboat shop building. If the lifeboat were given the opportunity to make some funds from running the car park to fund the maintenance and cleaning contract of the public conveniences they may be interested. The slipway is mainly used by the lifeboat and this should be offered as part of the package. It would be useful if IWC could clarify exactly what Foreland slipway entails and what responsibilities IWC are trying to devolve before the Parish Council can make a judgement.

Public Conveniences

Lane End - Mentioned above as part of a package to RNLI.

Parish Funded Pot

Bembridge Parish Council is the third highest precept raiser on the Island and we would have to carefully consider any sharp rise against the wishes of our community. This may mean that we need time to raise awareness and consult locally to gain a clear mandate for action.

Under harbour/slipways remove 'form part of the lifeboat shop building' as it no longer does.

RESOLVED: Agree response and approach to the Isle of Wight Council for alternative delivery of services.

12. 24/14 TO APPOINT MEMBERS TO COMMITTEES AND OUTSIDE BODIES

24/14/01 Bembridge Youth and Community Centre Management Committee – 1 Councillor

RESOLVED: Defer item to next agenda when Cllr A Lee is present.

24/14/02 Planning Committee – 1 Councillor

RESOLVED: Cllr C Doe appointed to the Planning Committee.

13. 25/14 CONSULTATION

To consider the Isle of Wight Council Youth Offer consultation deadline 28th February 2014

RESOLVED: The clerk to complete the consultation form on behalf of the Parish Council

14. 26/14 POLICIES AND PROCEDURES

26/14/01 To grant permission to Morris dancers to use the war memorial gardens on 5th April 2014
Two councillors felt it inappropriate to dance around a war memorial. The Church didn't have any objection to the application. It was noted that it's the only central area of green space in the village for people to use.

RESOLVED: Grant permission to Morris dancers to use the war memorial gardens on 5th April 2014.

26/14/02 To grant permission to BYCC for car boot sales at Steyne Park 7th June-30th August 2014
Do not understand why the cars are not allowed on Steyne Park as the previous approach was preferred.

RESOLVED: Grant permission to BYCC for car boot sales at Steyne Park 7th June-30th August 2014.

26/14/03 To grant permission to BYCC to use Steyne Park for a fundraising event on 19th July 2014
The application includes a dog show which requires consent from the Parish Council to suspend the byelaw for the event. The dogs must be kept on a lead and any fouling cleared away plus a post event clear up of any litter. BYCC will be required to submit a risk assessment, copy of public liability insurance and a temporary event notice will be required as they are not covered by the premises license.

RESOLVED: Grant permission to BYCC for the fundraising event on 19th July 2014 and suspend the byelaw to allow dog's access to Steyne Park for the event.

26/14/04 To adopt the revised Dignity at Work Policy.

RESOLVED: To adopt the revised Dignity at Work Policy.

26/14/05 To adopt the revised Health & Safety Policy.

RESOLVED: To adopt the revised Health & Safety Policy.

26/14/06 To adopt the revised Code of Conduct.

RESOLVED: To adopt the revised Code of Conduct.

26/14/07 To adopt the revised Financial Regulations.

RESOLVED: To adopt the revised Financial Regulations.

26/14/08 To adopt the revised Standing Orders.

RESOLVED: To adopt the revised Standing Orders.

26/14/09 To adopt the Steyne Park Project terms of reference.

RESOLVED: To adopt the Steyne Park Project terms of reference.

15. 27/14 SCHOOL FIELD

To agree a 50 year lease of Foreland School Playing Field from Isle of Wight Council and grant a 50 year license to Bembridge Primary School for use of Steyne Park.

A draft lease was received today from IWC. Cllr Kendall and the clerk have listed some issues to be resolved. Councillors comments to be sent to the clerk for a collated response. Glanvilles have provided a quotation of £300 plus VAT to draft the license for the school.

RESOLVED: Agree a 50 year lease of Foreland School Playing Field from Isle of Wight Council and grant a 50 year license to Bembridge Primary School for use of Steyne Park. Agree £300 plus VAT cost of Glanvilles to produce the license.

16. 28/14 EXCLUSION OF PUBLIC AND PRESS

To resolve that in accordance with s.1(2) of the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the following item, having due regard to the confidential nature of the business to be transacted

DATE OF NEXT MEETING – Full Council meeting 18th March 2014, 7.00pm Village Hall, Small Hall

Meeting Closed 20.25

Signed:.....

Dated:.....