



# BEMBRIDGE PARISH COUNCIL

The Clerk to the Council,  
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## Minutes of Bembridge Parish Council **Task and Finish Group meeting** 10.00am on 5<sup>th</sup> June 2017, Parish Office, 5 Foreland Road, Bembridge

**PRESENT:** Cllr M Donlon, Cllr C Behan, Cllr S Weedall, Cllr R Weaver, Cllr A Hopkinson-Woolley, Cllr M Reeder, Mrs E Goldring (Clerk) and Mrs J McDade (Assistant Clerk)

### ANNUAL REPORT

The resolution made at the extraordinary meeting on 23<sup>rd</sup> May is as follows:-

**RESOLVED:** Approved an Annual Report that all councillors must agree the content, there is no cost to the council and the parish office can co-ordinate a list of volunteers to deliver it.

The report covers activity 1<sup>st</sup> April 2016-31<sup>st</sup> March 2017 and the text should be the same font size as the title of the report.

Planning Statistics to be within the Neighbourhood Plan.

Finance and precept moved up under the previous councillors.

Front page delete photo. This annual report is much more luxurious than others who only have 2 sides of black and white text. That is because we strive to be better than other councils. Some Councils on the mainland produce better reports than ours.

Delete all photos. Set the standard for how it would carry on.

Follows the old council it represents.

More engaging document for people to read. Items included already appear within the Parish News.

Adverts would be 4 pages added onto the end of the document to ensure the design changes are minimal.

Richard Weaver left the meeting.

£80 has already been paid on design and needs to be covered with the advertising.

Village of the year winners content to be reduced doesn't need to read 'At a magical presentation nor Steve Lugg congratulated. Delete para 1 and 3.

Quality status only needs to read 21 out of 10,000.

Community Hub should read petition received on date, £x spent on Chris Scott, £x spent on Project Officer, x number of meetings were held in camera from the press and public and were only made public once the monitoring officer had intervened.

The monitoring officer's role is to maintain the conduct of Councillors through the Code of Conduct not Council procedures. The minutes were made available before this time and the

Committee decided to hold the meetings in public once the project was ready for public consultation.

The truth, the whole truth and nothing but the truth must be published. This is not a court.

If the history of the community hub was expected to be included within the Annual Report it would be pages long.

Group items on page 2 Macmillan coffee morning, rights of way footpath, affordable homes.

Photos add to the cost and must be cropped.

Richard Weaver returned to the meeting.

Printing would be in 8's so 4 pages.

Why does it need to be condensed if the costs are being covered?

Majority worry about the costs.

Richard guarantees that the costs will be covered by advertising.

Reword Macmillan para; best total year even though we suffered the worst weather.

Need to be sure everything is accurate and a complete picture.

Anything outside of 1<sup>st</sup> April 2016-31<sup>st</sup> March 2017 should be included on a separate page such as the Armed Forces Day and Beach Cleans. Add Council and Planning meeting dates. Add new Councillors alphabetically at the bottom.

Reword the birthday celebrations of HM the Queen.

Alan Morris add Bembridge Primary School.

Finance page add the VHMC grants together.

Add weblink to the Audit Report. Appears on appendix B of the minutes 18<sup>th</sup> April 2017 under statement of accounts.

Steyne Park green on green does not look good.

Other quotes to be sought for the revised design and printing.

**RECOMMENDATION:** Present redraft to Full Council for approval.

Meeting Closed: 11.05am

Signed:.....Dated:.....