



BEMBRIDGE PARISH COUNCIL

The Clerk to the Council,
5 Foreland Road, Bembridge, Isle of Wight, PO35 5XN
Tel: 01983 874160 Email: clerk@bembridgepc.org.uk



Name
Address
Via Email:
30th November 2017
Dear

Reference: Quotation request for Planning Consultancy

Bembridge Parish Council owns many assets and is embarking upon redevelopment that requires planning approval and building regulations sign off.

Therefore we invite you to provide a quotation for the following services required:-

- 1-To draft architects plans for the public disabled toilet and kitchen at the Village Hall
- 2-To draft architects plans for the conversion of public toilets into 2 offices with extension and development of the rear yard of 5/7 High Street into 3 workshops/garages
- 3-Seek planning approval or buildings regulations sign off (whichever is required) for the installation of the public disabled toilet within the Village Hall and amendments to kitchen
- 4-Seek planning approval for the conversion of public toilets into 2 offices with extension and development of the rear yard of 5/7 High Street into 3 workshops/garages
- 5-Seek planning approval for the installation of a new workshop for the Parish Lengthsmen at the entrance to the Old School Field
- 6-Liaison with the Property Manager and Parish Council as and when required

The deadline for submitting the quotation is Friday 29th January 2018 to be considered by the Finance & Assets Committee on 6th February 2018. If you would like to discuss the above requests or have a look at the properties in questions prior to submitted a quotation please do not hesitate to contact me.

Yours sincerely

Emma Goldring
Clerk Bembridge Parish Council