

BEMBRIDGE VILLAGE PARTNERSHIP

# GREEN TOWN STEERING GROUP TERMS OF REFERENCE

Adopted: 22<sup>nd</sup> May 2018

## **GENERAL**

Bembridge Village Partnership will appoint the working group and determine the composition, quorum, role and functions in conjunction with Bembridge Parish Council guidelines.

The Terms of Reference should be read in conjunction with Bembridge Parish Council's adopted Standing Orders and Financial Regulations.

In applying the Terms of Reference, the working group is empowered to consult, insofar as it might consider it necessary or desirable, with any other committee of the Parish Council or with any other Council or outside body, group or person.

## **COMPOSITION**

1. The working group will comprise minimum 5 members, 3 to be Parish Councillors, although other members may be co-opted for specific tasks.
2. The working group will elect a Chairman.
3. The Quorum of the working group shall be 3 members.

## **ROLE AND FUNCTIONS**

4. The working group shall undertake the following role and functions:
  - Identify and work on projects, approved by the Village Partnership that achieve the promotion or improvement of the social wellbeing and encourage environmental sustainability of the village.
  - Signed-up to & actively demonstrating the Green Towns Charter.
  - Complete grant funding applications and fund raise to achieve projects that are of benefit to the village.
  - Organise and facilitate meetings to gather views and consult on ideas
  - Keep the Village Partnership fully informed of progress