



Minutes of Bembridge Friendship Circle meeting held on **26th July 2018 at 9.30am** in the Parish Office, 5 Foreland Road, Bembridge

PRESENT: Margaret Donlon, Marianne Sullivan, Sheila Weedall, Paul Wray, Emma Goldring (Secretary) and Jacqui McDade (Treasurer)

1. TO ELECT A CHAIRMAN

The agenda item was brought forward as it was challenged that Margaret was not the Chairman as the previous minutes omit the appointment. Margaret Donlon was proposed and seconded for Chairman.

RESOLVED: Margaret Donlon was appointed Chairman of the Bembridge Friendship Circle

2. APOLOGIES FOR ABSENCE

To receive apologies for absence
Apologies from Mark Batin

3. MINUTES OF THE LAST MEETING

To receive for approval minutes of the Bembridge Friendship Circle meeting held 27th June 2018

RESOLVED: Approved minutes of the Bembridge Friendship Circle meeting held 27th June 2018 and duly signed.

4. ACCOUNTS

- To note accounts up to July 2018

RESOLVED: Noted accounts up to July 2018

- To note audited accounts for 2017/18

RESOLVED: Noted audited accounts for 2017/18

5. CONSTITUTION/POLICIES

- To receive for approval amendments to the constitution

RESOLVED: Approved amendments to the constitution

- To adopt safeguarding policy

RESOLVED: Agreed to adopt safeguarding policy

- To adopt health & safety policy

RESOLVED: Agreed to adopt health & safety policy

- To adopt updated risk assessment

RESOLVED: Agreed updated risk assessment and to include a risk assessment for the coffee morning

- To adopt equal opportunities policy

RESOLVED: Agreed to adopt equal opportunities policy

- To adopt general data protection regulations (GDPR) policy

RESOLVED: Agreed to adopt general data protection regulations (GDPR) policy

6. COMMUNITY BUS

To receive an update on the running of the Community Bus
Comments on Open Bembridge social media by two residents stating that the bus will not be collecting Lunch Club members have upset some of the users and confused them. Need to let Lunch Club members know that this is not the case.

7. LUNCH CLUB

- To receive an update on the Lunch Club

Gordon and Tina have recently resigned. Tina did a lot of the day to day tasks. Discussions took place with remaining members of the Lunch Club committee as to what additional assistance could be given to ensure the lunch club continued. This was agreed by the Friendship Circle meeting on 27th June 2018.

There were a number of tasks that were agreed to be conducted by the secretary and treasurer however could not be fulfilled as data has not been shared. Therefore the trustees of the Friendship Circle were concerned that the officers could not fulfil their legal responsibilities accordingly.

The Lunch Club committee were not happy with the current set up and had approached the Church for alternative support or are considering setting their own CIO. A new Chairman, Mr David Abingdon has been appointed and Mrs Abingdon is the new Thursday co-ordinator. Three new volunteers have been inducted to help with the day to day running.

In the interests of resolving discord it was agreed by Bembridge Friendship Circle on 26th July to remove the Lunch Club from Bembridge Friendship Circle.

The public should understand that there is no change to the operation of the Lunch Club or Community Bus.

Church will not take over the running of the Lunch Club. Need to write to the Lunch Club stating that the Friendship Circle will be there as a safety net in the future if required. Won't let the Lunch Club fail and are open for a future approach for help.

RESOLVED: Agreed to write to Lunch Club with position of the Friendship Circle

- To agree to remove the Lunch Club from the Bembridge Friendship Circle charity

RESOLVED: Agreed to remove the Lunch Club from the Bembridge Friendship Circle charity

8. COFFEE MORNING

To receive an update on the coffee mornings
Teardrop banner and new mugs have been purchased.

Idea's for next meeting:

- Newspapers, magazines, local press etc for use during coffee morning
- Questionnaire as to what soups would be bought with rolls
- Questionnaire as to any ideas for future coffee mornings
- Would bacon rolls be a good idea
- More bric-a-brac required
- Table and chairs with parasol to be placed outside the Village Hall
- Both doorways to be opened
- Back ground music to be played

RESOLVED: Purchase a soup kettle and draft questionnaire for next coffee morning 1st Sept

DATE OF NEXT MEETING

To confirm date and venue of next meeting – AGM 19th September 14.00 Parish Office

Signed:

Dated:.....