



Bembridge Friendship Circle

5 Foreland Road, Bembridge, PO35 5XN

01983 874160

admin@bembridgepc.org.uk



Charity No: 268522

Health & Safety Policy

It is the policy of Bembridge Friendship Circle to take all steps which are reasonably practicable to ensure the health, safety and welfare of all volunteers and users on the Bembridge Friendship Circle Community Bus.

Bembridge Friendship Circle's policy is as follows:

- To give the greatest importance to the safety of its volunteers and users.
- To regard the provision of Government legislation in the respect of health and safety as the minimum standard acceptable, and to provide health and safety facilities which exceed this standard wherever possible.
- To provide safe working conditions by means of regular inspection to verify that standards are being maintained.
- To instruct every new volunteer at the time of his/her induction in the general safety procedures and practices.
- To ensure that fire prevention standards are maintained and evacuation procedures in the event of a fire are effectively followed.
- To provide ongoing training and support for employees and volunteers to ensure safe practices are observed at all times.
- To ensure procedures for reporting accidents are observed. Accident report book in Community Bus with first aid box
- To provide first aid provisions.

Employees are reminded that they are equally responsible for their own health and safety and for the health and safety of any other person who might be affected by their actions. ALL VOLUNTEER DRIVERS MUST THEREFORE:

- Comply with all instructions for safe working at all times.
- Behave in a reasonable manner at all times.
- Comply with health and safety rules at all times.
- Make themselves familiar with arrangements made in case of fire or accidents and follow these arrangements.
- Report any potential risks or hazards to health, safety and welfare of any person immediately to the Bembridge Friendship Circle.
- Maintain a clean and tidy place of work.

Adopted 26th July 2018