



BEMBRIDGE PARISH COUNCIL

The Clerk to the Council,
5 Foreland Road, Bembridge, Isle of Wight, PO35 5XN
Tel: 01983 874160 Email: clerk@bembridgepc.org.uk



Minutes of Staffing & Finance Committee meeting held at 4pm on the 21st October 2020, Remotely via Microsoft Teams

Present: Cllr G Stillman (Chairman), Cllr S Weedall, Cllr R Weaver, Cllr K Fagan, Mrs J McDade (Clerk) and Mr M Pink (Clerk)

Public: None

1. Apologies for Absence

To receive apologies for absence

Cllr Donlon was unavoidably detained in another meeting and apologies were accepted

2. Declarations of Interest

To receive declarations of pecuniary or other interests relating to items on agenda

None Received

3. Minutes of the Last Meeting

To receive for approval minutes of the Staffing & Finance Committee meeting held on 11th August 2020

RESOLVED: Approved minutes of the Staffing & Finance Committee meeting held on 11th August 2020.

4. Accounts

To discuss 2nd Quarter budget 2020 / 2021 and discuss any issues

A Councillor asked about Section 5 of income only showing one repayment from the VHMC

The Clerk confirmed that there were only 2 payments per year and the next one

will show in quarter 4. He also asked what the Wallgate contract was in Section 35. The Clerk stated that these are the hand washing units in Lane End Toilets and they need to be serviced

annually. The third question was about the overspend in Section 36 for Maintenance in Steyne Park. The Clerk stated that the Annual Inspection of the Play Equipment had identified a number of defects that involved the purchase of replacement parts to make them compliant with the Health and Safety Risk Assessment. These parts were only available from the original equipment providers.

A Councillor asked if there had been any update on the fireworks at Steyne Park as if the event is not being held, there will be no need for the Annual donation. The Clerk stated that it was not known for definite and will seek an update from the BYCC. The Steyne Park Project has been put on hold and therefore once all invoices have been received for the last of the concreting works, this budget line will be closed

The 2nd Quarter budget for 2020/2021 was noted by Councillors

5. **Training**

To discuss and agree any training needs

It was reported that the Lengthsmen had completed training in Legionella management and the Clerks had recently completed training in VAT, Risk Assessments and Citizens Advice Bureau First Aiders.

Councillors discussed training needs and it was agreed that as elections are due to take place in May 2021, no training should be sought until a new Council is elected.

DATE OF NEXT MEETING – TBA

Meeting Closed: 4.50pm

Signed:

Dated: