



BEMBRIDGE PARISH COUNCIL

The Clerk to the Council,
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Environment and Neighbourhood Committee Terms of Reference

GENERAL

The Parish Council will appoint the Committee and determine the composition, quorum, role and functions.

The Terms of Reference should be read in conjunction with the Parish Council's adopted Standing Orders and Financial Regulations.

In applying the Terms of Reference, the Committee is empowered to consult, insofar as it might consider it necessary or desirable, with any other committee of the Parish Council or with any other Council or outside body or person.

Funds needed to maintain the Committee will come directly from the Parish precept to start with. As the Parish precept is public money the relevant legislation and accountability upon the Parish Council applies and must be adhered to.

The Committee has the following delegated decision making:-

To implement projects and events that complies with the roles and functions and are within the set budget or grant funded.

COMPOSITION

1. The Committee shall comprise of 8 Councillors (5 for Village Partnership & 3 Green Towns Steering Group) and up to 6 representatives from village organisations.
2. The Partnership shall elect a Chair and Vice-Chair.
3. The quorum of the Committee shall be 5 members (at least 3 from the Parish Council).
4. Members of the Committee shall undertake training as necessary to fulfil their role.
5. The Committee will meet six times per year or more frequent if required.
6. The Committee has delegated decision making for projects and events approved by the Parish Council.

ROLE AND FUNCTIONS

The Committee shall undertake the following roles and functions:

1. The Committee shall consider all environmental matters that relate to or impact up Bembridge Parish to include strategic planning matters proposed by the County Council, consider the local impact on any environmental issues proposed by statutory agencies or commercial organisations.
2. Identify and work on projects and events that achieve the promotion or improvement of the economic, social or environmental wellbeing of the village.
3. To work with regional organisations to promote waste management initiatives.
4. To consider issues such as speeding, parking, traffic congestion, street lighting and road safety.
5. To liaise with and promote the aims of voluntary bodies within the village to promote social cohesion and well-being.
6. To consider the local landscape and recommend improvements in terms of green spaces, trees, roadside verge and footpath management and improvement of the natural environment generally.
7. To consider and make applications for grants for approved projects and keep full council regularly appraised of progress.