

Bembridge Parish Council

JOB DESCRIPTION

Job Description:	Lengthsmen
Responsible to:	Clerk to the Council

Duties and Responsibilities

Duties will vary with the time of year and will necessitate working anywhere within the parish of Bembridge, as directed by the Clerk. The following list of duties is not exhaustive and the post holder may be required to undertake such other duties commensurate with the role from time to time:

1. To undertake routine grounds maintenance work at Steyne Park, the Scout Field, Lane End Cemetery, St Luke's Cemetery, the Memorial Garden and all open spaces maintained by the parish council. Maintenance works includes grass cutting, strimming, hedge cutting, pruning, litter picking and emptying rubbish bins.
 2. To undertake strimming of footpaths.
 3. To carry out regular safety checks of play area and skate facility in Steyne Park and accurately record outcomes, reporting any defects or damage to the Clerk.
 4. To carry out regular maintenance checks of council owned property and accurately report outcomes, reporting any defects or damage to the Clerk.
 5. To carry our regular maintenance checks of all tools, plant and machinery and accurately report outcomes, reporting any defects or damage to the Clerk. Routine maintenance of all tools, plant and machinery to be carried out in accordance with manufacturer's specifications.
 6. To ensure the safe use, operation and storage of tools, plant and machinery in line with manufacturer's instructions and Health and Safety guidance.
 7. To carry out repairs and maintenance to property under the control of the Council. Property to include buildings, street furniture and play equipment.
 8. Assist with running projects and events as required by the Parish Council.
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